



2012 – 2013 Season – WRL Ice Submission Guidelines

Important Dates

- **** 1st Half Ice Due – September 28, 2012 ****
- **** 2nd Half Ice Due – December 1, 2012 ****
- **** Playoff Ice Due – January 25, 2013 ****
- **Season Starts – October 26, 2012**
- **No games will be scheduled on October 31, 2012**
- **Open 1 Qualifying Tournament – December 10-16, 2012 – no Open 1 games to be scheduled.**
- **1st Half Ends – December 20, 2012**
- **2nd Half Starts – January 4, 2013**
- **2nd Half Ends – February 17, 2013**
- **Playoffs start – February 21, 2013**
- **Championship Saturday – March 9, 2013 – Gateway Multiplex**

Guidelines for Ice Convenors:

1. All Ice Convenors shall notify the Scheduler of ice allotments for the season via email to ringette@shaw.ca.
2. Teams play 16 league games per season, 8 in each half; 4 home and 4 away. WRL policies state that the WRL Scheduler must be provided with a **minimum of 5 ice slots per half for each team entered** in league play. If it is possible to give an extra slot or two for each team per half it allows for a better schedule for the teams. **An Ice Submission Worksheet** has been included, to be used for your **submissions wherever possible.** Also it is important that appropriate ice be provided, as outlined below:

Level	Not Starting Before		Start Time No Later Than	Comments
	Weeknight	Weekend		
U9	6:30 pm	8:00 am	7:00 pm	Preferably weekend games only
U10	6:30 pm	8:00 am	7:30 pm	
U12	6:30 pm	8:00 am	8:00 pm	
U14	6:30 pm	8:00 am	8:30 pm	
U16	6:30 pm	9:00 am	9:00 pm	Weeknight Ice Preferred
U19	6:30 pm	10:00 am	10:00 pm	Weeknight Ice Preferred
18+	Evening Weekday Ice Preferred – NOTE: Game ice provided at 9:45 pm or later will be subject to additional costs for on-ice & minor officials.			

3. First half - Friday, Oct. 26th to Thursday, December 20th
Second half - Friday, January 4th to Sunday, February 17th
City play-offs - Thursday, February 21st to Sunday, March 10th. City Districts should provide as much play-off ice as they have available.

Ice allotments forwarded to the scheduler outside of those dates will not be recorded in our scheduling records and will not appear on our lists of "Ice Not Used".

4. **OPT-OUTS** - Please make your teams aware of the following for requesting to "Opt-Out":
- Opt-out requests are to be handled online. Please see the Team/Staff Handbook on the WRL website (www.winnipeggringette.com).
 - A team may request only one opt/out per half season for a maximum duration of 7 consecutive days
 - **NOTE:** A maximum of 4 teams per loop may be omitted on any given weekend. We will try to accommodate requests in excess of the four teams, but not all requests may be able to be accommodated.
 - **Opt-Out deadlines are: October 1st for the first half and December 3rd for the second half.** Every effort will be made to accommodate opt-out requests made after these dates, but once the scheduling of a particular loop has started, then any opt-out requests for that loop will be denied.
 - Teams should be aware that fines will be imposed, as per the WRL Rules, to any team not playing a scheduled game.
5. **OPEN 1 TEAMS** – The MRA will be running an **Open 1 Western's Qualifying Tournament** on Dec. 10/12 to Dec. 16/12. At the MRA's request, the WRL Council has agreed not to schedule any Open 1 games during the Tournament, in lieu of teams having the option to opt-out in the 1st half of the season. Therefore, Open 1 teams will only be able to request an opt-out in the 2nd half of the season. **No ice should be provided for Open 1 games during this period.**
6. The districts will be advised of ice not used in the WRL schedule at the earliest possible date. Every attempt will be made to use ice supplied for the early part of both the 1st and 2nd half schedules, but we cannot guarantee that the ice will be returned within the City of Winnipeg's guidelines. Any special requests that teams have should also be submitted by September 30th and December 1st.

**** Districts, teams or community centres not meeting the deadline will be fined \$ 1.00 for each hour of ice, for each day the ice is late. If the amount is \$ 10.00 or less the fine will be waived. (If a community centre submits 20 hours of ice 5 days late, the fine will be \$ 1.00 for each of the 20 hours, which would be \$ 20.00 per day for 5 days for a total of \$ 100.00)*

7. **District Associations have the overall responsibility to ensure that sufficient ice is being provided for the number of teams registered through their Association, even if the community centres are sending in the ice allocations direct to the WRL. In previous years there have been too many instances where scheduling has been delayed because insufficient ice has been provided. Any inadequacies for ice allocations will be immediately turned back to the Association to deal with and scheduling of that Association's teams will cease, and the appropriate fines will be assessed.**

8. The district shall remain responsible for these ice allotments. When the schedule is prepared, the District Ice Convenor should check all details of the ice used in the schedule against the ice allotments they provided. Any errors in the ice details on a schedule shall remain the responsibility of the district. Any additional costs incurred caused by the errors in the statement of those ice details on a schedule shall be borne by the district providing the ice. **ALL ICE COVENORS SHOULD DOUBLE CHECK THE GAME SCHEDULE AS SOON AS IT IS POSTED FOR ANY ERRORS.**

(This means that if you give us a start time of a slot as 7 pm and a stop time of 8 pm and we make an error and enter the start time as 8 pm and the teams show up an hour late and the ice is burned it is the district's responsibility to provide a new slot and pay for the ice burned. The schedule is done very carefully but mistakes happen and we depend on others to help catch those mistakes as we try to catch errors in ice provided in the first place.)

9. If you are assigning ice to specific teams, please be attentive to the game requirements that may necessitate level 2 officials and/or shot clock operators. Wherever possible, ice should be provided for multiple, consecutive games where shot clock operators and/or senior officials are required. We will attempt to work with how you have assigned teams to time slots, but cannot guarantee that these assignments will be kept intact. It is dependent on the ice being provided by the other teams in the loop as well.
10. It is estimated that schedules for the first half will be posted on the website by Friday, October 19th.
11. Date, time and location of the Town Hall Meeting will be announced as soon as available. Representatives for all U9 – U12 teams will meet in the first session, and representatives from U14 – 19+ will meet for the second session. Each team **MUST** send at least one representative to the Town Hall Meeting or a **\$50 fine will be assessed**. 2012 - 2013 rulebooks will be supplied to each team, along with game sheets, and other important information will be announced and discussed.

Please ensure that you supply sufficient ice in the appropriate time guidelines for the levels you are submitting for. Also, try to provide a couple of extra hours of ice, as this will provide some much needed leeway for scheduling.

If any clarification is required or if there are any questions, please contact me via either email or by calling the number below.

Thank you.
Winnipeg Ringette League

Terry Sharman
Scheduler

Email: ringette@shaw.ca
Phone: 204-771-8739